

Town of Barre
Board Meeting
December 13, 2017

Present: Supervisor Mark Chamberlain
Councilman Richard Bennett
Councilman Lynn Hill
Councilman Larry Gaylard
Councilman Tom McCabe

Others present: Maureen Beach, Town Clerk; Dale Brooks, Highway Superintendent; Lee Preston, Bookkeeper; Lance Mark, Town Attorney, Sean Pogue, Orleans County Legislator Bill Eick, Kirk Mathes, Ben Yazman, Apex Representative, Paul Gillette, Kelly Dudley, Kurt Dudley, John Metzler, Robin Nacca, Kevin Harding, Peter Beach.

Meeting was called to order at 7:15pm by Supervisor Chamberlain with the salute to the flag.

Minutes

The minutes for the November, 2017 Town Board meeting and Public Hearing were submitted and approved.

SUPERVISOR'S REPORT

REVENUES: Total receipts for the month were: 60,845.46

EXPENSES: Total expenses Year to Date were:

General Fund \$ 350,971.00

Highway Fund \$1,076,049.00

HIGHWAY SUPERINTENDENT REPORT

Water samples and readings appropriated, stake out request completed, maintain and repair equipment as necessary. Sign repairs completed, roadside mowing completed. Snow and ice operations in operation, completed set up of all trucks for snow and Ice. Picked up tires left on roadside. Excavate for and pour concrete pad for Air handling unit behind Town Hall. Entry way to highway building: replaced light and drywall installed and painted.

TOWN CLERKS REPORT

The monthly report was submitted to the Supervisor at the Town Board meeting, along with the check for the local share.

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ASSESSOR'S REPORT

No Report

ZONING OFFICER'S REPORT

There have been 49 Building Permits issued so far this year. Two matters have been referred to the Zoning Board for variances and two have referred to the Planning Board for Special Use Permits.

PLANNING BOARD

There will be a Public Hearing next Tuesday, December 19, 2017 at 6:30pm, for the Watson on West Lee Road.

BOOKKEEPER

<u>Account</u>	<u>Ending Balance</u>
General Fund	\$186,830.03
Highway Fund	227,740.62
Highway Capt.	195,908.43
Water Dist. #1 Oper	305,435.78
Water Dist. #2 Open	-10,953.90
Water Dist. #3 Oper	-21,356.75
Water Dist. #4 Oper	-8,359.01
Water Dist. #5 Oper	17,026.00
Water Dist. #6 Oper	39,107.51
Water Dist. #7 Oper	153,947.06
Water Dist. #8 Oper	599,835.11

BILLS

<u>Fund</u>	<u>Voucher #</u>	<u>Amount</u>
General Funds	604-636	19,766.30
Highway	637-656	23,085.53
Barre Water	657-660, 626, 631	3,440.00
Barre Water #9	661, 662	7,492.20

PAY BILLS

RESOLUTION #66 Pay Bills
Larry Gaylard made a motion to approve and pay the bills, seconded by Lynn Hill. Vote 5-0, passed.

NEW BUSINESS

Water District #9

RESOLUTION #67 Water District #9/Lateral Restrictions
Richard Bennett made a motion to pass the following resolution, seconded Larry Gaylard. Vote 5-0, passed. WHEREAS, the Town Board of the Town of Barre has created the Town of Barre Water District No.9 pursuant to Town Law for the express purpose of providing public water supply to residents along portions of Hemlock Ridge Road, Gray Road, and Mix Road and WHEREAS, part of the land area within Water District No.9 is also within Orleans County Agricultural District No.1 and, WHEREAS, the Town Board has filed a Notice of Intent to Undertake an Action Within an Agricultural District to evaluate the impact of providing a source of public water supply within this area on lands within Agricultural District No.1; and WHEREAS, the New York State Department of Agricultural and Markets ("Department") has expressed concern about the potential adverse impact that said public water supply is likely to have on agricultural within the Agricultural District,

NOW THEREFORE BE IT RESOLVED, that the Town Board, in recognition of the concerns that have been raised, hereby resolves to adopt the "Lateral Restriction - Conditions on Future Service" specified by the New York State Department of Agricultural and Markets as follows:

Lateral Restriction - Conditions on Future Services

The Town of Barre imposes the following conditions, as warranted or recommended on the management of water/sewer lines located along the portions of Hemlock Ridge Road, Gray Road, and Mix Road, included in Water District No.9, within an agricultural district:

1. The only land and/or structures which will be allowed to connect to the proposed waterline or sewer within an agricultural district will be existing structures at the time of construction, further agricultural structures, and land and structures that have already been approved for development by the local governing body prior to the filing of the Final Notice of Intent by the municipality.

Land and structures that have been approved for development refer to those properties/structures that have been brought before a local governing body where approval (e.g., subdivision, site plan, and special permit) is needed to move forward with project plans and the governing body has approved the action. If no local approval is required for the subdivision of land and/or the construction of structures, the municipality accepts the limitation under Public

NEW BUSINESS

Water District #9

RESOLUTION #67 WD #9/Lateral Restrictions (Con't)

Health Law 1115 that defines a "subdivision" in part, as "any tract of land which is divided into five or more parcels." Water and/or sewer service will not be extended to the fifth and subsequent parcels where no local approval is required and the land is located within a county adopted, State certified agricultural district.

2. If a significance hardship can be shown by an existing resident, the lateral restriction to the resident's property may be removed by the municipality upon approval by the Department. It is the responsibility of the resident landowner to demonstrate that a hardship exists relative to his or her existing water supply or septic system and clearly demonstrate the need for public water or sewer service. The municipality shall develop a hardship application to be filed with the municipality, approved by the County Department of Health, and agreed to by the Department of Agricultural and Markets.

3. If it can be demonstrated to the Department's satisfaction that the landowner requested the county to remove his or her land from an agricultural district at the time of district review and the county legislative body refused to do so, lateral restrictions may be removed by the municipality if the Department determines that the removal of the restriction for the subject parcel(s) would not have an unreasonably adverse effect on the agricultural district.

4. If land is removed from a county adopted, State certified agricultural district and the district has been reviewed by the county legislative body and certified by the Commissioner for modification, lateral restrictions imposed by the municipality are no longer in effect for the parcels of land that have been removed from the agricultural district.

Zoning Board Appointment - The appointment of an alternate to the Town of Barre Zoning Board was tabled by the Town Board.

RESOLUTION #68 Auditor/Water District #8

Tom McCabe made a motion to hire the firm of Amato, Fox & Company, to do the auditing of the 2017 books, because of the installation of Water District #8, seconded by Larry Gaylard. Vote 5-0, passed.

NEW BUSINESS Con't

Assessor Cell Phone Policy and Agreement

RESOLUTION #69 Assessor Cell Phone Policy and Agreement
Richard Bennett made a motion to approve the agreement between the Town of Barre and the Town of Oakfield for the cell phone used by Barry Flansburg, the Assessor for the Town of Barre, Oakfield, Elba and Byron. The cost of the cell phone will be \$648.00. The motion was seconded by Lynn Hill. Vote 5-0, passed.

RESOLUTION #70 Year End Meeting/Organizational Meeting
Tom McCabe made a motion to hold the 2017 year end meeting on December 29, 2017 at 2:00pm, and to hold the 2018 Organizational Meeting on January 3, 2018 at 5pm, seconded by Larry Gaylard. Vote 5-0, passed.

RESOLUTION #71 Proposal From EFPR/Bookkeeping
Richard Bennett made a motion to hire the accounting firm of EFPR to do the accounting services, including payroll, for the Town of Barre, seconded by Tom McCabe. Vote 5-0, passed.

RESOLUTION #72 Town Clerk Deputy Resignation/Appointment
Richard Bennett made a motion to accept the resignation of Julie Cecchini as Deputy Town Clerk and to appoint Brooke Foote as Deputy Town Clerk , seconded by Lynn Hill. Vote 5-0, passed.

Councilman Bennett made a motion to allow the Highway Superintendent, Dale Brooks to fill the vacancy in the Highway Department, motion failed to obtain a second.

RESOLUTION #73 Special Meeting/Town Board
Larry Gaylard made a motion to have a Special Board Meeting on Friday, December 15, 2017 at 12:30pm to discuss the hiring of a new Highway Employee. The motion was seconded by Lynn Hill. Vote 5-0, passed.

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RESOLUTION #74 Budget Adjustments

Tom McCabe made a motion to authorize EFPR Solutions Bookkeeping to do the Budget Adjustments for December 13, 2017, seconded by Larry Gaylard. Vote 5-0, passed.

RESOLUTION #75 Budget Transfers

Tom McCabe made a motion to do the transfer from the Capital Water Account and the Trust & Agency Account to the Joint Savings Account, seconded by Lynn Hill. Vote 5-0, passed.

DISCUSSION

Resident John Metzler discussed wind turbines, new laws that are pending. He stated that he is trying to get more residents to attend the monthly meetings.

Larry Gaylard made a motion to adjourn the meeting, seconded by Lynn Hill.

Meeting Adjourned at 9:25pm

Special Board Meeting
December 15, 2017

Present: Supervisor Mark Chamberlain
 Councilman Richard Bennett
 Councilman Larry Gaylard
 Councilman Lynn Hill
 Councilman Thomas McCabe

Others present: Dale Brooks, Highway Superintendent, Maureen Beach, Town Clerk.

Supervisor Chamberlain called the meeting to order at 12:30pm.

Supervisor Chamberlain discussed the purpose of the meeting: to discuss the hiring of a highway employee and to adopt the Comprehensive Masterplan.

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RESOLUTION #76 Comprehensive Masterplan/Adoption
Tom McCabe made a motion to adopt the updated Comprehensive Masterplan,
seconded by Lynn Hill. Vote 5-0, passed.

Councilman Bennett arrived

RESOLUTION #77 Deputy Highway/Pay
Richard Bennett made a motion to pay the Deputy Highway Superintendent
\$300.00 for the year, seconded by Tom McCabe. Vote 5-0, passed.

Meeting adjourned at 2:00pm.

Board Meeting re-convened on December 29, 2017 at 2:10pm.

Present: Supervisor Mark Chamberlain
 Councilman Richard Bennett
 Councilman Lynn Hill
 Councilman Larry Gaylard
 Councilman Tom McCabe

Others present: Dale Brooks, Highway Superintendent; Maureen Beach,
Town Clerk; Lee Preston, Bookkeeper; Sean Pogue.

Councilman Tom McCabe had a few questions regarding some of the bills.

BILLS

<u>Fund</u>	<u>Voucher #</u>	<u>Amount</u>
General Funds	663-683	12,391.56
Highway	684-687	6,079.77
Barre Water	688,689	925.81
		<hr/> 19,397.14

PAY BILLS

RESOLUTION #78 Pay Bills
Richard Bennett made a motion to approve and pay the bills, seconded
by Larry Gaylard. Vote 5-0, passed.

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RESOLUTION #79 Budget Adjustments

Lynn Hill made a motion to authorize EFPR Solutions Bookkeeping to do the Budget Adjustments for December 29, 2017, seconded by Richard Bennett. Vote 5-0, passed.

RESOLUTION #80 Zoning Board Appointment

Richard Bennett made a motion to appoint Rick Root to the Zoning Board as an alternate, seconded by Lynn Hill. Vote 5-0, passed.

Larry Gayard made a motion to adjourn the meeting at 2:55pm.

Respectfully submitted,

Maureen Beach, Town Clerk