Town of Barre
Board Meeting
February 9, 2016

Present: Supervisor Mark Chamberlain, Excused
Councilman Richard Bennett
Councilman Lynn Hill
Councilman Larry Gaylard
Councilman Tom McCabe

Others present: Maureen Beach, Town Clerk; Dale Brooks, Highway Superintendent; Lance Mark, Town Attorney, Sean Pogue, Dale Laubacher.

Meeting was called to order at 5:00pm by Deputy Supervisor Hill with the salute to the flag.

Minutes
The minutes for the 2016 Organizational Meeting, the January, 2016 Town Board meeting were submitted and approved.

SUPERVISOR'S REPORT

RECEIPTS

<table>
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<tr>
<th>Fund</th>
<th>Amount Received</th>
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</thead>
<tbody>
<tr>
<td>General Fund</td>
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<tr>
<td>Highway Fund</td>
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DISBURSEMENTS

<table>
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<tr>
<th>Fund or Account</th>
<th>Amount Expended</th>
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<tbody>
<tr>
<td>General Fund</td>
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<tr>
<td>Highway Fund</td>
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</table>

(No report as of Board Meeting)

HIGHWAY SUPERINTENDENT REPORT
Water meters and meter pits read, equipment repaired, signs repaired, stake outs completed, snow and ice operations as needed, water sampling completed.

TOWN CLERK'S REPORT
The monthly report was submitted to Supervisor Chamberlain, along with the check for the local share. All taxes owed to the Town of Barre have been paid over to the Supervisor.
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ZONING OFFICER'S REPORT
No Report

ASSESOR'S REPORT
No Report

BILLS
General Funds 35-67 39,842.16
Highway 39,68-81 15,142.94
Barre Water 82-86 46,337.88
Barre Water #5 87 18,550.00
Barre Water #6 88,90 7,444.00
Barre Water #7 88-90 151,425.85
Barre Water #8 91 814.80

PAY BILLS
RESOLUTION #11 Pay Bills
Larry Gaylard made a motion to approve and pay the bills, seconded by Richard Bennett. Vote 4-0, passed.

NEW BUSINESS

Water District #8

RESOLUTION #12 SEQR Lead Agency
Tom McCabe made a motion to approve the following resolution, Richard Bennett seconded:
RESOLVED, that in accordance with the New York State Environmental Quality Review (SEQR) regulations, the Town Board of the Town of Barre hereby announces its intent to serve as Lead Agency to conduct an environmental review of the construction of public water supply improvements to serve the proposed Water District No.8. The proposed action involves the installation of approximately 24,500 linear feet of waterline along portions of Eagle Harbor Road, (Co Rd 45B), Kams Road, Maple Street, and Miller Road in the Town of Barre. The project will provide public water to properties that are currently dependent upon individual groundwater supplies that historically have produced very low yields of poor quality water.
FURTHER RESOLVED, the Town Board has determined that, as portions of the project are located within an Orleans County Agricultural District, the proposed action is a Type I action as defined under SEQR, and, be it
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Water District #8 Con't

RESOLUTION #12 SEQR Lead Agency (Con't)

FURTHER RESOLVED, the Town Board has commissioned LaBella
Associates DPC to prepare Part I of the Environmental Assessment
Form regarding the project.
FURTHER RESOLVED, the Town Board will notify the Involved
Agencies of its intention to act as Lead Agency for this project
and will provide them with a copy of the completed Part I of the
full Environmental Assessment Form for review during the 30-day
period.
Vote 4-0, passed.

RESOLUTION #13 WD#8 Project Management
Richard Bennett made a motion to pass the following resolution,
seconded by Larry Gaylard:
A. Project Management Services – In order to assist the Town of
Barre in the implementation of the project to be assisted with
funding from the USDA Rural Development for the construction of
the Town of Barre Water District No. 8 the Consultant will
perform the following administrative activities.
1. Assist the Town in developing and maintaining the financial
management system required to carry out the project.
2. Assist the Town in complying with all applicable Federal and
State rules and regulations in carrying out the project.
3. Review all requests for payment and advise the Town regarding
the disposition of these requests.
4. Prepare required grantee performance reports and monthly Form
Es for submission to Rural Development.
5. Coordinate all project activities in accordance with program
guidelines and provide reports to the Town throughout the
project.
6. Serve as the agent of the Town in dealing with the Project
Engineer, contractors and other project participants.
7. Advise the Town regarding procurement procedures, including
the selection of the firm to prepare the single audit and the
purchase of materials and contractual services.
8. Review all contract documents and recommend actions as may be
appropriate.
9. Insure compliance with Federal requirements in the
preparation of bid documents, advertising for bids and the
selection of a contractor.
10. Attend pre-construction meetings, define Federal and State
RESOLUTION #13  WD#8 Project Management (Con't) requirements and define the contractor's responsibilities.
11. Maintain contact with representatives of USDA Rural Development to ensure the effective administration of the project.
12. Coordinate with and provide information to the Town's financial Advisor responsible for assisting the Town to obtain interim financing as well as long-term financing through Rural Development.
13. Prepare program amendments or modifications as may be required in order to respond to changing conditions and insure the timely implementation of the project.
14. Prepare the final close out documents for submission to USDA Rural Development.

B. General Provisions
1. Under no circumstances shall the Town be obligated to pay any services that may be performed under Section A above until such time as USDA Rural Development has obligated funds for the project improvements and the Town has authorized the consultant, in writing, to provide these services.
2. The Consultant shall maintain the necessary staff to insure the orderly and efficient administration of the program.
3. The Consultant shall submit periodic progress reports to the Town summarizing the status of the program. Problem areas will be identified and actions taken to resolve these problems reported.
4. The Town shall pay the Consultant the not-to-exceed a lump sum of $15,000 for the completion of the Project Management Services. Progress payments for the completion of these tasks shall be made in five equal installments consistent with the schedule of milestones appended hereto as Attachment A.
5. The Consultant acknowledges and agrees that the fee for its services indicted in Paragraph B-4 above, shall not be increased for any reason without the prior written consent of the Town.
6. This contract shall terminate upon the acceptance by Rural Development of the final close out report or upon thirty (30) days written notice from one party to the other. Within thirty (30) days of the termination of the contract, the Consultant shall receive compensation for those project milestones which have been completed by the end of the thirty (30) day notice period.

RESOLUTION #14  WD#8/Legal Services Agreement
Richard Bennett made a motion to accept the proposed agreement with Lance Mark, Esq for Legal Services for WD #8, not to exceed $10,000.00, seconded by Tom McCabe. Vote 4-0, passed.
REPORTS:

BOOKEEPING REPORT

<table>
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<th>Account</th>
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<td>Water Dist. #1 Oper.</td>
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<td>Capital Account</td>
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<td>Debt</td>
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PARK COMMITTEE - The Town Board discussed what events can be held in the park under the rules and regulations of the State and Federal Funding. A job description for the Recreation Director and the Concession manager were discussed.

PLANNING BOARD - The Town of Barre Planning Board met last night, the Comprehensive Masterplan is almost finished.

CORRESPONDENCE AND DISCUSSION:
The Village of Albion is conducting one hour tours of the Water Treatment Plant for the month of March, 9am-8pm. RSVPs are necessary.

SUPERVISOR'S/LEGISLATOR'S MEETING
The next meeting of the County Supervisors and Legislators will be February 23, 2016 at the Village Inn at 6:30pm.

Meeting Adjourned at 6:30pm

Respectfully submitted,

Maureen Beach, Town Clerk